



THE HONG KONG  
POLYTECHNIC UNIVERSITY  
香港理工大學

Chinese Mainland Affairs Office (CMAO)  
中國內地事務處



*Handbook for*  
*PolyU Inbound*  
*Exchange Students*  
*(Chinese Mainland & Taiwan)*



Opening Minds • Shaping the Future • 啟迪思維 • 成就未來

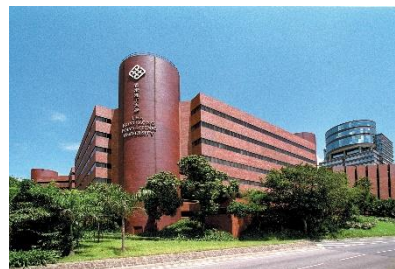


# *Welcome to PolyU*

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*Our warmest welcome to you, a new member of the PolyU community!*

*This handbook is specially prepared to help you get the most out of your stay at PolyU and in Hong Kong. We hope that you will make the best use of the opportunities and facilities available to you. Wish you every success in your studies at the University and a fruitful, enjoyable and memorable campus life.*



## *Chinese Mainland Affairs Office (CMAO)*



Address: R701, 7/F, Shirley Chan Building, Core R

Tel: (852) 3400 2986 / (852) 3400 2991

Fax: (852) 2334 9208

E-mail: [cmt.ex@polyu.edu.hk](mailto:cmt.ex@polyu.edu.hk)

Website: <http://www.polyu.edu.hk/cmao/>



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# Preparation for Your Journey

To prepare for your journey, you could always refer to our website where you will find most of the important details such as visa application, subject registration and accommodation arrangement.

<http://www.polyu.edu.hk/cmao/exchange-in/>

The screenshot shows the website for the Chinese Mainland Affairs Office (CMAO) at The Hong Kong Polytechnic University. The header includes the university logo and name in English and Chinese, and the office name in English and Chinese. Navigation links include Home, Contact Us, 繁體 (Traditional Chinese), and 简体 (Simplified Chinese). A search bar is present. The main navigation menu includes About CMAO, Regional Bases, Student Exchange & Recruitment (highlighted), Visits & Collaborations, Mainland Programmes & Alumni, and Events & Photos. The breadcrumb trail reads: Home > Student Exchange & Recruitment > Inbound >. The main heading is "Student Exchange Programme". Below this, a sub-heading reads "To Join the PolyU Community as an Exchange Student! (Inbound Exchange)". A list of application steps is provided: Partner list, Enrolment, Selection of Programme and Subjects, and Visa and Insurance. To the right, there is a section titled "Forms to Download Partner Institutions" with an image of a PolyU building.

Find us on Facebook **CMTEX**

The screenshot shows a Facebook post from the PolyU CMTEX page. The post header includes the Facebook logo and the text "PolyU CMTEX 香港理工大學 中國內地及台灣交換生計劃 is on Facebook." Below the header, there is a call to action: "To connect with PolyU CMTEX 香港理工大學 中國內地及台灣交換生計劃, sign up for Facebook today." with "Sign Up" and "Log In" buttons. The post content features a large image of fireworks and a smaller image of a group of people jumping. At the bottom left of the post is the CMTEX logo with the text "Chinese Mainland & Taiwan Exchange". At the bottom right, the post text "PolyU CMTEX 香港理工大學 中國內地及台灣交換生計劃" is repeated, along with "110 likes · 12 talking about this". The background of the post area shows a Facebook login form with fields for "Email or Phone" (polyu.green.hall@gmail.com) and "Password", and a "Log In" button.

# Checklist before Departure

## Before departing for Hong Kong, make sure that:

- Read the acceptance letter and “Point-to-Note” in details
- you have a valid visa and suitable entry permit\* (if required) for your study in Hong Kong  
*\*Students from the mainland must apply for an "Exit-entry Permit for Travelling to and from Hong Kong and Macao" (EEP) and bearing the relevant exit endorsement. 內地學生使用通行證及逗留D 學生簽注*
- your passport is valid throughout your stay in Hong Kong
- you have filled in and returned the necessary documents
- you have applied for accommodation through the online application system on the website of Hall Management Section, Student Affairs Office
- you have read this Handbook thoroughly

## Remember to bring:

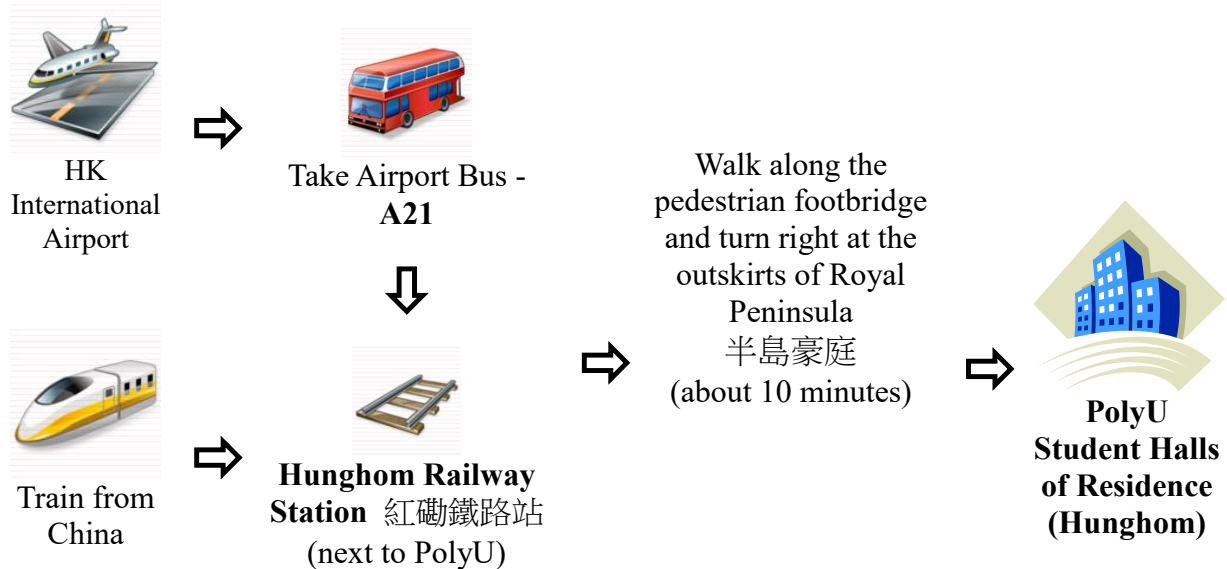
- all documents related to your study
- sufficient money for accommodation, transportation, living expenses and tuition fee, if any
- proof of your permanent address at your home country
- any medicine you need to take regularly and/or the prescription from your doctor
- a few recent passport photos
- this Handbook



# Arrival Arrangement

## Transportation Guide

To PolyU Student Halls of Residence (Hungghom)



## 3 Steps Upon Arrival

### 1) Check-in

For students residing at the Student Halls of Residence (Hungghom):

Check in at the reception on the ground floor directly.

Address: 1 Hung Lai Road, Hungghom, Kowloon, Hong Kong (香港九龍紅磡紅荔道 1 號)

Tel: (852) 3159 0000

Email: [sahall@polyu.edu.hk](mailto:sahall@polyu.edu.hk)

Website: <http://www.polyu.edu.hk/hall/>

*\*Please arrange your arrival time between 8:00am to 8:00pm. If you are unable to arrange, you should inform CMAO in advance so that special arrangement could be made.*

### 2) Report Arrival

Come to CMAO (Rm R701, Core R, PolyU) at your earliest convenience with the following items for Report Arrival:

- Your Passport / Entry & Exit Permit
- HK\$390 (in cash) for payment of caution money

❖ **Registration time: 9:30 – 12:30, 14:30 – 17:30, Monday to Friday**

### 3) Orientation

Attend the Orientations for Exchange Students

(please refer to the *Notification* sent by the Department and Student Units for date, time and venue).



# Life on Campus

## A. Chinese Mainland Affairs Office

Chinese Mainland Affairs Office (CMAO) is responsible for arranging student exchange programme with universities in Chinese Mainland & Taiwan. The Office will assist you to settle down in the new environment and new culture. Please contact us when you need help:

<b>Address</b>	<b>Chinese Mainland Affairs Office (CMAO)</b> R701, 7/F, Shirley Chan Building (Core R), The Hong Kong Polytechnic University, Hung Hom, Kowloon, Hong Kong	
<b>Officers</b>	Ms Iris Tang Ms Sharon Chan Ms Winnie Chan	(852) 3400 2986 or (852) 34002991
<b>Office Hours</b>	Monday to Friday  Saturday, Sunday and public holidays	9:00am to 5:50pm (Lunch: 12:45pm to 2:00pm) Closed

## B. Office of Student Development



The Non-local Student Service Team (NLSST) of Office of Student Development plays an important role in taking care of exchange-in students' well-being and enhancing students' all-round development. A wide range of programmes and services are available to facilitate your adaptation and meet your developmental needs in various aspects including social, psychological, physical, emotional and intellectual.

<b>Address</b>	R1011, 10/F, Core R The Hong Kong Polytechnic University, Hung Hom, Kowloon, Hong Kong	
<b>General Hotline</b>	(852) 3400 2608	
<b>Website</b>	<a href="mailto:nlsst@polyu.edu.hk">nlsst@polyu.edu.hk</a>	
<b>Office Hours</b>	Monday to Friday Saturday, Sunday & public holidays	: 9.00am to 6.00pm : Closed





## C. Facilities and Services on Campus

	Location	Website / Hotline
<b>IT Facilities for Students</b>		
➤ Student Computer Centre	3-4/F, Li Ka Shing Tower	<a href="http://www.polyu.edu.hk/its">http://www.polyu.edu.hk/its</a> 2766 5900
➤ ITS Help Centre (Access by staircase on Podium Level of Li Ka Shing Tower)	M201, Li Ka Shing Tower	
<b>Pao Yue-kong Library</b>	Library Building	<a href="http://www.lib.polyu.edu.hk">http://www.lib.polyu.edu.hk</a> 2766 7734
<b>Centre STARS</b>	QT308	<a href="https://www.polyu.edu.hk/stars/">https://www.polyu.edu.hk/stars/</a> 2766 6800
<b>Medical Clinic</b>	AG002	2766 5433
<b>Dental Clinic</b>	GH020	2330 9414
<b>Sports Facilities</b>		
➤ Badminton / basketball / squash courts	KOJSC, SSC SSC, KLSFP SSC	Booking: 2766 6778 / 6824 <a href="http://www.polyu.edu.hk/sao/">http://www.polyu.edu.hk/sao/</a>
➤ Volleyball / tennis courts		
➤ Fitness room, gymnasium for martial arts / judo / fencing	adjacent to SSC SAB	
➤ Swimming pool		
➤ Table-tennis room		
<b>Communal Facilities</b>		
➤ Amenities Centre	Podium Level, CC	
➤ Student Common Room	Podium Level & 4/F, CC/ 1/F, SAB	
➤ Bookshop	Podium Level, SAB	
➤ Convenience Store	Podium Level, SAB	
➤ Mini-Banks	Podium Level, SAB	
<b>Canteens and Restaurants</b>		
➤ Student canteen	G/F, SAB	
➤ Student canteen & restaurant	3/F to 4/F, CC	
➤ Theatre Lounge	G/F, Core A	
➤ Lawn Café (serves Halal food)	G/F & 1/F, Core N	
➤ LibCafe	Podium level, Library	
➤ H Cafe (American Diner)	Podium level, GH Courtyard	
➤ W Kiosk	Podium level, Core W	
➤ VA Kiosk	Podium level, Block VA	
➤ Z Canteen	2/F, Core Z	
➤ Z Café	2/F, Core Z	
➤ V Cafe (D Cafe)	Podium level, Core V	
➤ X Cafe	Podium level, Block X	
<b>Chiang Chen Studio Theatre</b>	G/F, Core A	
<b>Fong Shu Chuen Hall</b>	G/F, SAB	

SAB – Shaw Amenities Building  
 KOJSC – Kwong On Jubilee Sports Centre  
 KLSFP – Keith Legg Sports Field and Pavilion

CC – Communal Building  
 SSC – Shaw Sports Complex

## D. University Health Service (UHS)

Primary health care services including clinical consultations, medication, first-aid and minor operative treatment as needed are available for full-time students. Subsidized primary dental care is also available for full-time students. Moreover, Traditional Chinese Medicine service is also provided at the clinic.

**Address:** Rm A001, G/F, Chung Sze Yuen Building

**Consultation Hour:** Monday to Friday 8:45am to 5:35pm  
Saturday 9:00am to 12:00nn  
Sunday and public holidays Closed

**Enquiries and Booking for Consultation:** 2766 5433

For emergency consultation during holidays/non-office hours, you may go to the **Queen Elizabeth Hospital**, the nearest public hospital, for assistance. You should note that with your Hong Kong visa, you will be charged as an eligible person at the same rate as local HK residents.

**Address:** 30, Gascoigne Road, Kowloon

**Enquiries :** 2958 8888

**Accident & Emergency Services:** Public Charges – Non-eligible Persons  
HK\$1,230 (*per attendance*)

**In-patient charge:** Deposit: Nil

## Students' Union

To enrich your life at PolyU, you are encouraged to participate in activities organized by The Hong Kong Polytechnic University Students' Union (HKPUSU). There are in total 8 Faculty/School Students' Associations and four divisions of clubs (sports, recreational, entertainment and cultural) with affiliated clubs that you can choose to join after you have registered as a HKPUSU member. Application details will be subject to HKPUSU.



*Location:* VA302, 3/F, Shaw Amenities Building  
*Enquiries:* 2766 7025

<b>Faculty Students' Associations</b>	
◆ Applied Science and Textiles	(FASTSA)
◆ Business	(FBSA)
◆ Humanities	(FHSA)
◆ Construction and Environment	(FCESA)
◆ Engineering	(ESA)
◆ Health and Social Sciences	(FHSSSA)
◆ Design	(SDSA)
◆ Hotel and Tourism Management	(SHTMSA)
<b>Affiliated Clubs</b>	
<i>Cultural Division</i>	
◆ Campus Crusade for Christian	◆ Literary Club
◆ Catholic Students' Society	◆ Social Service Group
◆ Chinese Mainland Students' Association	◆ Speech and Debate Society
◆ Christian Fellowship	◆ Orchestra
<i>Entertainment Division</i>	<i>Recreational Division</i>
◆ Choir	◆ Astronomy Club
◆ Dancing Society	◆ Bridge Club
◆ Drama Club	◆ Excursion and Travel Affairs Association
◆ Music Society	◆ Photography Society
◆ PolyArts	◆ Modelling Society
<i>Sports Division</i>	
◆ Archery Club	◆ Rowing Club
◆ Fencing Society	◆ Red Castle Softball Club
◆ Judo Club	◆ Taekwondo Club
◆ Polytennis Club	◆ Taichi Society
◆ Volley Club	◆ Wing Chun Martial Arts Club

Besides the HKPUSU, there are also clubs affiliated to the English Language Centre and the Chinese Language Centre:

<b>English Language Centre (ELC)</b>	<b>Chinese Language Centre (CLC)</b>
◆ English Club	◆ Putonghua Club
◆ The PolyU International Film Society	
◆ Brickers – The ELC Band	

# Life in Hong Kong



## A. Geography

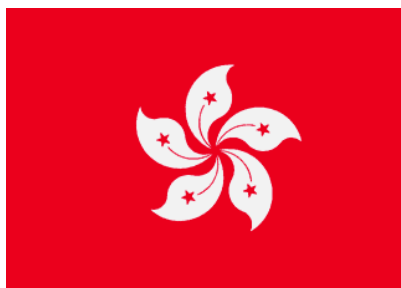
Hong Kong is situated on the southeastern coast of China and spreads out over 1,100 square kilometers (425 square miles).

The main areas are Hong Kong Island, Kowloon Peninsula and the New Territories. Hong Kong Island lies just south of Kowloon and the two are separated by Victoria Harbour. The New Territories lie north of Kowloon and run up to the boundary with mainland China.



More than 70 per cent of Hong Kong's total area is rural, including about 40 per cent designated as protected country parks. This means Hong Kong has one of the world's highest ratios of designated parkland.

Below are the Regional Flag and Regional Emblem of the Hong Kong Special Administrative Region of the People's Republic of China



## B. General Information

### *Living Cost*

The cost of meals, books and incidental personal expenses vary according to individual needs and preferences. For example, food expenses may vary from HKD20-100 (US\$2.5-13) per day, depending on choices. Personal miscellaneous expenses, including local transportation, laundry, sundries and entertainment, cost an average student about HKD3,000 (US\$385) per month.



<b>Estimated Living Expenses per month</b>	<b>HK\$</b>
Accommodation	1,500
Food and Public Transport	2,800
Others (Photocopy, Stationery and Miscellaneous Expenses etc.)	1,400
<b>Total (Approximately)</b>	<b>5,700</b>

### *Money Matters*

The Hong Kong currency (HK\$) is linked to the US Dollar (US\$) at the rate of approximately US\$1=HK\$7.8. Notes are denominated in \$10, \$20, \$50, \$100, \$500, \$1,000. Coins are in ¢10, ¢20 ¢50, \$1, \$2, \$5 and \$10. Traveler’s cheques and foreign currencies can be exchanged at banks and money changers. Credit cards are accepted at banks, large restaurants and department stores.



### *Octopus Card*

Octopus Card is the electronic money system that can be used on various payments in Hong Kong, such as transportations (MTR, buses, ferries, etc.), supermarkets, fast food restaurants, convenience stores and vending machines. It saves you the trouble of preparing coins.



Each Octopus Card contains a built-in microchip recording all your fare information. You can use it for payment with a simple “touch and go”. The card can be purchased at the Customer Services Counters of all MTR Stations and add value at these counters as well as any 7-Eleven and Circle-K stores.

☞ <http://www.octopus.com.hk/home/en/index.html>

### *Banking*

Banking hours are usually from 9:00am to 4:30pm, Monday through Friday. 24-hour Automatic Teller Machines (ATMs) are widely available especially in large shopping centres. Visa and Mastercard holders can access most ATMs. American Express cardholders can obtain cash at Jetco ATMs.



There are mini-banks and ATMs at the PolyU campus. You can open a bank account here with your passport and the proof of address, which can be obtained from the Hall Management Section.

### *Telephone Calls*



Local calls are free, except made through public phones, which charges at HK\$1 per 5 minutes.

Hong Kong is one of the cities in the world with highest ratio of population using cellular phones. The mobile network in Hong Kong is GSM 900/1800. If you will bring a cellular phone from your country, you have to make sure that it is compatible. You can buy a cellular phone as well as subscribing the services from one of the local companies.

### *Electricity*

The voltage in Hong Kong is 200/220 volts, 50 cycles. You are recommended to bring a three-pronged adapter for electrical appliances.

## Postage

The Hong Kong Post Office (Head Office) is located in Central. There are also branches located in different areas. Letters and postcards can be mailed at post offices or green mailboxes located at street corners. You can buy stamps at all branches, as well as 7-Eleven and Circle-K stores (24-hour convenience shops).

☞ [www.hongkongpost.com](http://www.hongkongpost.com)

The post office nearest to PolyU is the **Hung Hom Bay Post Office (HHB)**:

Address: G/F, Block 14, Cherry Mansions, Whampoa Garden, Hunghom.

Office Hours: Monday – Friday: 9:30am to 5:00pm

Saturday: 9:30am to 1:00pm

Sunday and public holiday: closed



## Food

Different kinds of cuisines are provided at the plentiful and excellent restaurants in Hong Kong. Chinese food is as varied as Western food. For anyone interested in learning more about Hong Kong cuisines or specific restaurants, many excellent guides can be found in the local bookstores and the Hong Kong Tourism Board. Cost of food varies according to choices.

## Work in Hong Kong (VERY IMPORTANT!)

You must be aware that student visa holders are **prohibited** from working in Hong Kong, either paid or unpaid, or even voluntary work. Students coming for internship or clinical placement should apply for a training visa before entering into Hong Kong.

## C. Transportation

Public transport in Hong Kong is generally extensive, efficient, and economical but traffic can be highly congested during peak periods.

**Buses** cover almost every part of the territory. Most are double-deckers with air-conditioning and run from 6:00am till midnight. Overnight buses are also available with a prefix “N” for the route numbers. You may check the routes, schedules and fares from the websites of the major bus companies in Hong Kong.



Kowloon Motor Bus (KMB) ☞ <http://www.kmb.hk>

New World First Bus/ CityBus ☞ <http://www.nwstbus.com.hk>

New Lantao Bus ☞ <http://www.newlantaobus.com>

**Ferry services** mainly run between Central and Tsimshatsui, Central and Hung Hom, and Wanchai and Tsimshatsui. There are also ferry services between Central and several outlying islands, which generally run every hour or three to four times per day, depending on the destinations.

The “Star” Ferry Company Limited ☞ <http://www.starferry.com.hk>

New World First Ferry ☞ <http://www.nwff.com.hk/>

Hong Kong and Kowloon Ferry Ltd ☞ <http://www.hkkf.com.hk/>



**Minibuses** are green & yellow or red & yellow in colour. They provide services on routes with lower demand.

**Taxi** is probably the most convenient vehicle to carry visitors around the territory. They are

“red” in color both in Kowloon and on the Hong Kong Island, “green” in the New Territories and “blue” on the Lantau Island. The fares of hiring red taxis are:

- |  |       |
|--|-------|
| First 2 kilometers or any part thereof   | \$24  |
| Every subsequent 200 meters or part thereof /  |       |
| Every period of 1 minute waiting time or part thereof                                |       |
| • For meter fare below \$83.5  | \$1.7 |
| • For meter fare of \$83.5 and above   | \$1.2 |
| Baggage per piece  | \$6   |
| *Surcharge for Every Hiring Involving the Use of Toll Tunnel, Toll Road or Toll Area |       |

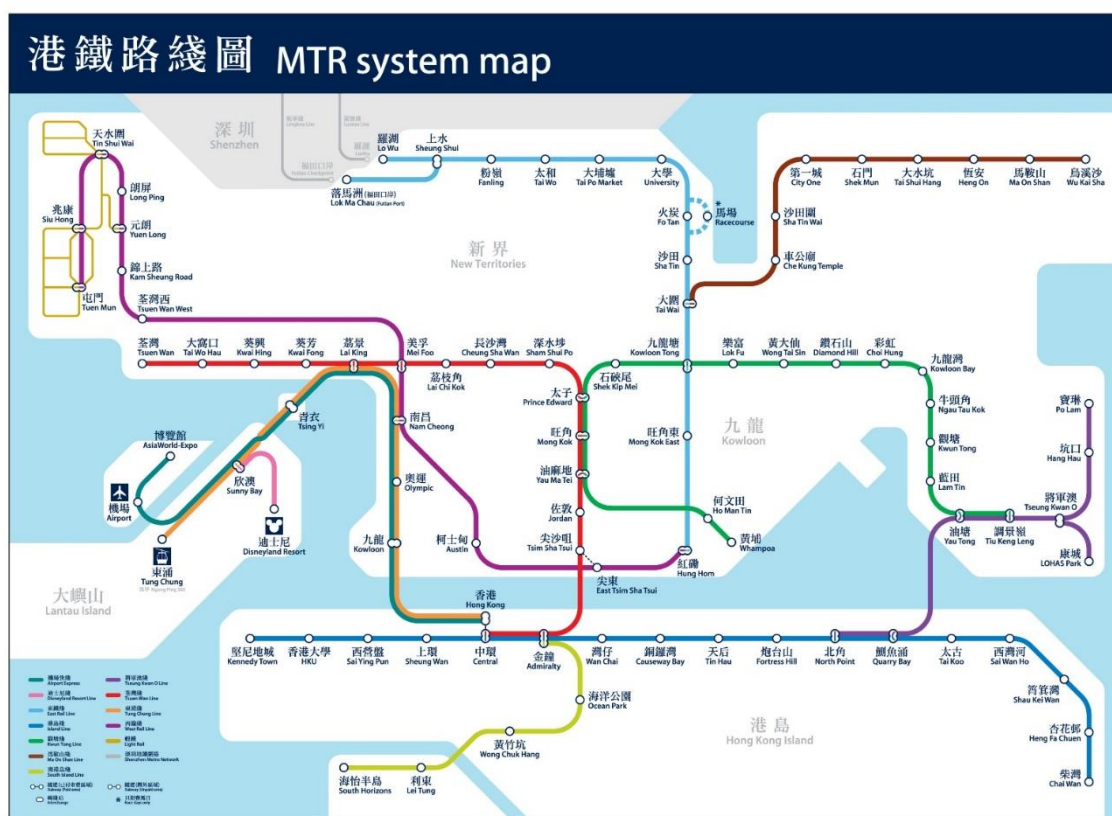


**The Mass Transit Railway (MTR)** runs 11 lines, covering almost every part of Hong Kong. MTR trains operate at every 3 – 10 minutes’ interval, depending on the time of day, from 5:30 am to around midnight. Fares vary from HK\$3.00 for an adjacent station to a maximum of HK\$100 for the Airport Express.



MTR operates domestic as well as cross-boundary passenger services to the Mainland China. The station nearest to PolyU is Hung Hom Station on the East Rail Line, which runs from Hung Hom to Lo Wu or Lok Ma Chau, covers a distance of 35 kilometres and more with a total of 14 stations.

<http://www.mtr.com.hk>



**Tram:** Since 1904, the tram system has run east to west along the north side of the Hong Kong Island, providing a leisurely, grandstand view. It is a great way of enjoying the sights and sounds of the Hong Kong Island. You board the tram at the back and pay at the front as you get off. Concerning the fares and operating hours, please refer to the website:

<http://www.hktrams.com>



**The Peak Tram** is one of the most advanced tram systems in the world, taking just eight minutes to climb to the Peak. The funicular railway has run since 1888 and is still the quickest way to reach the Peak. Concerning the fares and operating hours, please refer to the website:

☞ <http://www.thepeak.com.hk>



## D. Weather in Hong Kong

### Hong Kong Weather at a Glance

Season	Spring	Summer	Autumn	Winter
Month	Mar – Apr	May – Sep	Oct – Nov	Dec – Feb
Temperature	18-27 °C	26-33 °C	18-28 °C	10-14 °C
Humidity	82% (very humid!)	86% (very humid!)	72%	72%
Prevailing Conditions	Mist and rain showers	Sunny, heavy rain during typhoon season	Sunny and clear	Sunny, bright and cool
What to Wear	Sweaters, shower-proof jackets	Short sleeves, cotton clothing	Light clothing for daytime, sweaters / light jackets for evenings	Warm clothing & overcoats

### Typhoon & Rainstorm Warning

Tropical cyclones and heavy rainfall prevail in summer time. When there is typhoon or heavy rainstorm, the Hong Kong Observatory (<http://www.hko.gov.hk/>) will announce the updated situation. You should note the following situations which will be broadcast on all media and take proper actions.

#### Typhoon



#### - Typhoon Signal No. 1 & 3:

A tropical cyclone is approaching Hong Kong, but most activities remain unaffected.

#### - Typhoon Signal No. 8 or above:

A tropical cyclone is close to Hong Kong and may attack the territory directly. All activities including work, school and outdoor activities should be ceased and you should return to the Student Halls of Residence immediately. Public transports maintain minimum services only.

#### Heavy Rainstorm



- **Amber & Red Rainstorm Warnings:** Heavy rain is expected and will affect some special areas. However, most activities remain unaffected.

- **Black Rainstorm Warning:** Intense and heavy rainfall is expected. Activities should be ceased and you should stay indoor when the warning is announced.

## E. Consulate information

Many countries and territories have representative offices in Hong Kong. To find contact details of any of these offices, you can refer to the link below.

☞ <http://www.protocol.gov.hk/eng/consular/index.html>



## Before Leaving HK...

There are a number of things to do at the end of the exchange period before you leave Hong Kong:

Item	Responsible Office
<input type="checkbox"/> Refund of caution money (HK\$390) and return your PolyU Student Identity Card  (An email containing the procedures to collect the refund will be sent to you around 1 month before your departure.)	Academic Secretariat
<input type="checkbox"/> Inform CMAO of your departure date	CMAO
<input type="checkbox"/> One official transcript will be sent to your home university after the end of the semester. If you want to have extra copies, please apply at the Academic Secretariat Service Counter at M101. A fee per copy plus postage will be charged.	Academic Secretariat
<input type="checkbox"/> Apply for refund cheque for Hall Caution Money in advance of 3 weeks if you want to collect it before check-out, and return your room key upon check-out.	Hall Management Section
<input type="checkbox"/> Complete and return a post-exchange questionnaire and obtain an <i>Exchange / Study Abroad Student Certificate</i>	CMAO



# *Useful Telephone Numbers of PolyU*

Faculty Offices and Department General Offices	Location	Telephone
<b>Faculty of Applied Science and Textiles</b>	<b>TU502</b>	<b>2766 5057 / 5059</b>
Department of Applied Biology and Chemical Technology	Y828	3400 8733 / 8801 / 8784
Department of Applied Mathematics	TU732	2766 6946
Department of Applied Physics	CD616	2766 5674
Institute of Textiles and Clothing	QT715	2766 6500
<b>Faculty of Business</b>	<b>M923</b>	<b>2766 5084 / 5091</b>
School of Accounting and Finance	M715	2766 7038
Department of Management and Marketing	M801	2766 7370 / 7114
Department of Logistics and Maritime Studies	M628	2766 4607
<b>Faculty of Humanities</b>	<b>GH801</b>	<b>3400 8212</b>
Confucius Institute of Hong Kong	A204	3400 3620
Department of Chinese and Bilingual Studies	AG522	2766 7454 / 7463
Department of Chinese Culture	HJ631	3400 8929/8930
Department of English	AG428	2766 4384 / 3400 3497
English Language Centre	AG612	2766 7500
General Education Centre	A501	2766 4826 / 4869 / 4866
<b>Faculty of Construction and Environment</b>	<b>ZS1201</b>	<b>3400 8496</b>
Department of Building and Real Estate	ZS725	2766 5807 / 7770 3400 8120 / 3819
Department of Building Services Engineering	ZS867	2766 5847
Department of Civil and Environmental Engineering	ZS972	2766 6068
Department of Land Surveying and Geo-Informatics	ZS621	2766 5968
<b>Faculty of Engineering</b>	<b>AG711</b>	<b>2766 5064</b>
Department of Biomedical Engineering	ST415	3400 8577
Department of Computing	PQ806	3400 3145
Department of Electrical Engineering	CF620	2766 6150
Department of Electronic and Information Engineering	DE614	2766 6223
Department of Industrial and Systems Engineering	EF625	2766 6620
Department of Mechanical Engineering	FG622	2766 6657 / 6658
Interdisciplinary Division of Aeronautical and Aviation Engineering	QR821	3400 2489
<b>Faculty of Health and Social Sciences</b>	<b>A401</b>	<b>2766 5075 / 5077</b>
Department of Applied Social Sciences	HJ402	2766 5773
Department of Health Technology and Informatics	Y934	3400 8578
Department of Rehabilitation Sciences	QT512	2766 5398
School of Nursing	GH506	2766 4369
School of Optometry	HJ502	2766 7930
<b>School of Design</b>	<b>V810</b>	<b>2766 5454</b>
<b>School of Hotel &amp; Tourism Management</b>		<b>3400 2200</b>
Location: 17 Science Museum Road, TST East Kln, HK		
Services and Facilities on Campus	Location	Telephone
Chinese Mainland Affairs Office	R701	3400 2988
Mainland and International Students Services Office	R1011	3400 2608
Centre STARS	QT308	2766 6800
Academic Secretariat Service Counter	M101	2333 0600
ITS - Help Centre	M201	2766 5900
Library	L004	2766 6863
Sports facilities - Kwong On Jubilee Sports Centre	S113	2766 6824
Sports facilities - Shaw Sports Complex	VS001	2766 6778/ 6780
Sports facilities - Swimming Pool	VS003	2766 6777
Sports facilities – Booking (Physical Education Section)	ST802	2766 6812 / 6813
University Health Service - Booking	AG002	2766 5433
Emergency call on campus	P111	2766 7999

# Useful Telephone Numbers & Websites

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Emergencies (Fire/Police/Ambulance)	999	
Hong Kong SAR Government	2842 8777	<a href="http://www.gov.hk/">http://www.gov.hk/</a>
Hong Kong International Airport	2181 8888 (24-hour)	<a href="http://www.hongkongairport.com">http://www.hongkongairport.com</a>
Hospital Authority	2300 6555	<a href="http://www.ha.org.hk/hesd/nsapi/">http://www.ha.org.hk/hesd/nsapi/</a>
Queen Elizabeth Hospital	2958 8888	Address: 30 Gascoigne Road, Kowloon
Arts & Culture		
The HK Academy for Performing Arts	2584 8500	<a href="http://www.hkapa.edu/">http://www.hkapa.edu/</a>
HK Arts Centre	2582 0200	<a href="http://www.hkac.org.hk/">http://www.hkac.org.hk/</a>
HK Cultural Centre	2734 2009	<a href="http://www.hkculturalcentre.gov.hk/">http://www.hkculturalcentre.gov.hk/</a>
Telephone directory enquiry	1081	<a href="http://www2.hkt.com/hkt/dqi/dqi.html">http://www2.hkt.com/hkt/dqi/dqi.html</a>
Hong Kong Tourism Board	2508 1234	<a href="http://www.discoverhongkong.com">http://www.discoverhongkong.com</a>
Hong Kong Immigration Department	2824 6111	<a href="http://www.immd.gov.hk/">http://www.immd.gov.hk/</a>
Hong Kong Post	2921 2222	<a href="http://www.hongkongpost.com/">http://www.hongkongpost.com/</a>
Hong Kong Observatory	18501	<a href="http://www.weather.gov.hk/">http://www.weather.gov.hk/</a>
Transport		
Citybus	2873 0818	<a href="http://www.citybus.com.hk/">http://www.citybus.com.hk/</a>
Hong Kong & Kowloon Ferry	2815 6063	<a href="http://www.hkkf.com.hk/">http://www.hkkf.com.hk/</a>
Kowloon Motor Bus (KMB)	2745 4466	<a href="http://www.kmb.hk">http://www.kmb.hk</a>
Mass Transit Railway (MTR)	2881 8888	<a href="http://www.mtr.com.hk">http://www.mtr.com.hk</a>
New World First Bus	2136 8888	<a href="http://www.nwfb.com.hk">http://www.nwfb.com.hk</a>
Hong Kong Tramways	2548 7102	<a href="http://www.hktramways.com">http://www.hktramways.com</a>
Peak Tramways	2522 0922	<a href="http://www.thepeak.com.hk">http://www.thepeak.com.hk</a>



# Trilingual table











<http://humanum.arts.cuhk.edu.hk/Lexis/Canton/>

Putonghua	Cantonese	English
謝謝 xiè xiè	唔該 mg goi	Thank you (for receiving help)
謝謝 xiè xiè	多謝 doh je	Thank you (for getting something)
對不起 duì bu qǐ	對唔住 dui mg jue	Sorry
是 shì	係 hai	Yes
好 hǎo	好 ho	OK
不 bù	唔好 ng ho	No
早 zǎo	早晨 jo san	Good morning
再見 zài jiàn	拜拜 bye bye	Bye-bye
晚安 wǎn ān	早抖 jo tau	Good night
吃飯 chī fàn	食飯 sik faan	Have meal
上課 shàng kè	返學 faan hok	Go to school
公車 gōng chē	巴士 ba si	Bus
中巴 zhōng bā	小巴 siu ba	Mini-bus
出租車 chū zū chē	的士 dik si	Taxi / Cab
地鐵 dì tiě	地鐵 dei tit	Subway / Underground / MTR
火車 huǒ chē	火車 foh che	Train / MTR
倒車 dào chē	轉車 juen che	Interchange (to another transport)
逛街 guàng jiē	行街 han guy	Shopping
看電視 / 看電影 kàn diàn shì / kàn diàn yǐng	睇電視 / 睇戲 tai din si / tai hei	Watch TV / movie
開玩笑 kāi wán xiào	講笑 gong siu	Joking
筷子 kuài zi	筷子 fai zi	Chopstick
叉 chā	叉 cha	Fork
調羹 tiáo gēng	匙羹 chi gun	Spoon
刀 dāo	刀 dou	Knife







## Podium Exhibition 平台展覽

-  Faculty of Applied Science and Textiles  
應用科學及紡織學院
-  Faculty of Business  
工商管理學院
-  Faculty of Construction and Environment  
建設及環境學院
-  Faculty of Engineering  
工程學院
-  Faculty of Health and Social Sciences  
醫療及社會科學學院
-  Faculty of Humanities  
人文學院
-  School of Design  
設計學院
-  School of Hotel and Tourism Management  
酒店及旅遊管理學院
-  Centre STARS (Student Advancement and Resources)  
學生發展及資源
-  Hong Kong Community College  
香港專上學院

## Key to Campus Map 校園索引

-  Reception and Enquiry Counter  
接待及詢問處
-  Admissions Chat Box  
入學聊天室
-  Gift Redemption Counter  
禮物換領處
-  Student Performances  
學生表演
-  PolyU Sportsmen  
理大傑出運動員
-  Canteen / Restaurant / Cafe  
餐廳 / 酒樓 / 咖啡室
-  Convenience Store  
便利店
-  First Aid Station (Room AG001 & M101)  
救傷站 (AG001室及M101室)
-  Toilet  
洗手間
-  Toilet for Disabled  
傷殘人士洗手間
-  Water Fountain  
飲水機
-  Core  
圓棟
-  Wing  
翼
-  Block  
座

## *Note*

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Chinese Mainland Affairs Office  
The Hong Kong Polytechnic University  
<http://www.polyu.edu.hk/cmao>

